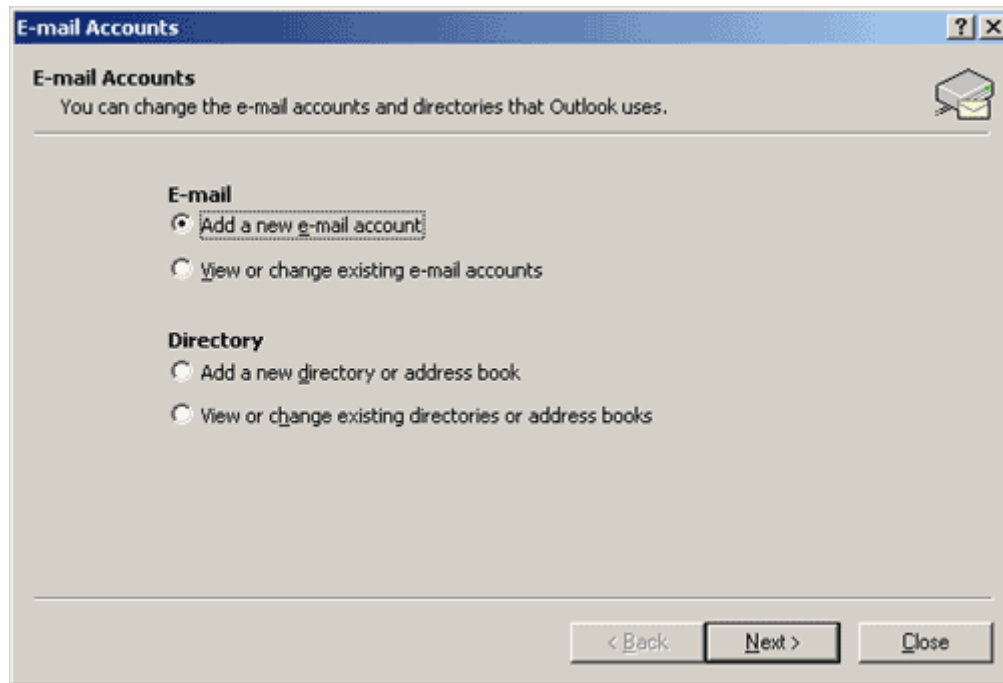


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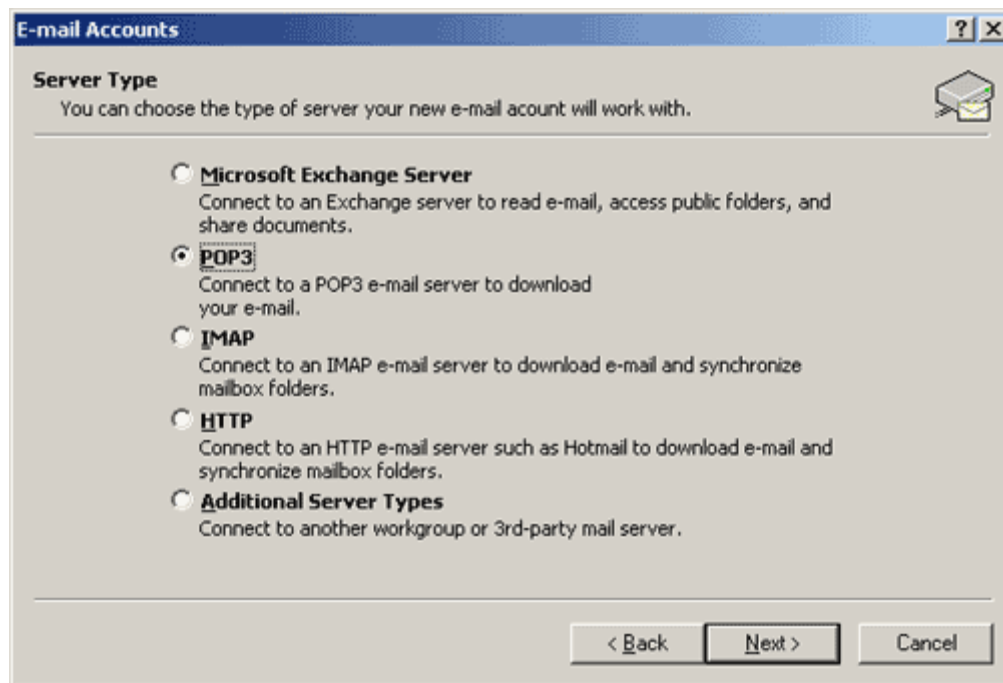
Email Setup Outlook XP

From the top tool bar, click on the word **TOOLS**, then select **E-MAIL ACCOUNTS** from the drop down menu. The following screen will open.

Click on **ADD a new e-mail account** button from the upper left and then click **NEXT**.



You will be prompted to select an E-mail account type. You will be adding a **POP3** type e-mail account. Select POP3 and then click **NEXT**.



Next, you will need to enter your account settings.

Your Name: Enter the name you wish to have displayed to others. This is what your message will show other as to who it's from. Generally, your full name is entered here.

E-Mail Address: Enter your full e-mail address

Incoming Mail (POP3): pop.candw.lc

Outgoing Mail (SMTP): smtp.candw.lc

User Name: Your full e-mail address (Do not use your alias address)

Password: Assigned Password

You may check **Test Account Settings** to see if you have entered your settings correctly. If errors exist, please re-enter the information necessary. (You will receive a test message in your mail box from Outlook)

Check the **REMEMBER PASSWORD** box, make sure Log on using a Secure Password is NOT checked and click NEXT

The screenshot shows the 'E-mail Accounts' wizard window. The title bar reads 'E-mail Accounts'. Below the title bar, the text 'Internet E-mail Settings (POP3)' is displayed, followed by the instruction: 'Each of these settings are required to get your e-mail account working.' The window is divided into four sections: 'User Information', 'Server Information', 'Logon Information', and 'Test Settings'. In the 'User Information' section, 'Your Name' is 'Your Full Name' and 'E-mail Address' is 'address@yourdomain.com'. In the 'Server Information' section, 'Incoming mail server (POP3)' is 'pop.candw.lc' and 'Outgoing mail server (SMTP)' is 'smtp.candw.lc'. In the 'Logon Information' section, 'User Name' is 'Username' and 'Password' is '*****'. There is a checked checkbox for 'Remember password' and an unchecked checkbox for 'Log on using Secure Password Authentication (SPA)'. In the 'Test Settings' section, there is a 'Test Account Settings ...' button and a 'More Settings ...' button. At the bottom of the window, there are three buttons: '< Back', 'Next >', and 'Cancel'.

That's it!

You have entered all the required information necessary to start using your new e-mail account. Click **Finish** to complete the set up process.

The screenshot shows the 'E-mail Accounts' wizard window at the 'Congratulations!' screen. The title bar reads 'E-mail Accounts'. Below the title bar, the text 'Congratulations!' is displayed, followed by the message: 'You have successfully entered all the information required to setup your account.' Below this, it says: 'To close the wizard, click Finish.' At the bottom of the window, there are two buttons: '< Back' and 'Finish'.